



Computer Equipment Recycling

Customer Details: 	Details of equipment:
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Thank you for recycling your old equipment with us, and for helping us in our goal to preserve the environment and reduce wastage. Wherever possible your old equipment will be stripped down and serviceable parts refurbished or reused, reducing the level of resources needed for the manufacture of brand new equipment. Rest assured that all equipment which cannot be reused will be recycled or disposed of in an environmentally friendly manner.

This service is provided free of charge to all our customers.

IMPORTANT – please make sure you understand the following before handing over your equipment.

Ownership: by signing this form you grant legal ownership of the computer equipment detailed above to be transferred to caeus.com Ltd. and once this has been done, it will not be possible to track down or return your equipment to you.

IT IS YOUR RESPONSIBILITY to ensure that you have:

- *Saved any data you want to keep.* Please make sure that any data you want to keep has been copied to another computer, external hard drive or USB stick, as all data will be erased by us. We cannot be held liable for the loss of any data from computer equipment detailed on this form.
 - *Removed any sensitive or personal information from the equipment.* It is very important that you remove any sensitive information such as company records, bank details, etc. We will not be held liable for any consequences which arise as a result of data left on the equipment, including any use or disclosure of such information.
- ✓ I have complied with the above;
- ✓ I am either the owner of the computer equipment or have obtained permission from the rightful owner and accept full responsibility for doing so and for handing the equipment over for recycling;
- ✓ I have been given the opportunity to read and I accept the caeus.com Terms & Conditions, a copy of which is freely available at www.caeus.com/terms

Customer Signature **Date**